

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

November 10, 2020

[revision 0]

***Note:** this virtual meeting was held via Zoom...*

Present: Lois Sailors, Charli Oswald, Roy Anderson, Chris Hebert, Wade Pynes

Meeting called to order at 3:05 pm.

Guests: Justin Musser

Minutes: Minutes from the 10/13/20 OPHOA Board Meeting, and 10/26/20 Special Meeting were approved.

Committee Reports:

Pond — all watercraft should have been removed from the water now.

Social — The Board agreed that the Christmas hay ride should happen as scheduled on December 4th; the driver will insist that people wear masks and sit 6' apart (except family members). Everyone should know that if they choose to ride they do so at their own risk.

Other Committees — no reports

Unfinished Business:

Ditches — Tadd reported water has been turned off.

New Business:

Financial Reports — Finances are all on track. Wade presented the 2021 Budget and the need for a dues increase. He explained the impact of the Marina dredging and Boathouse windows, both unanticipated expenses in the Reserve Account. The Board approved his proposal, and asked that he present the same materials at the Annual Meeting. The Board asked Roy to insert 2021 Budget sheet into the Annual Meeting Packet, which should be emailed Thursday (11/11/20).

Non Compliance Issues — none.

Annual Meeting — all documents were approved subject to insertion of the proposed 2021 Budget. The meeting will be held on Zoom, November 19, at 6:30pm.

Next Meeting — Annual Meeting, Thursday, November 19th at 6:30 p.m. **on Zoom**

The meeting adjourned at 4:10 pm.

—Minutes submitted by Roy Anderson, HOA Secretary